

**COMMITTEE OF THE WHOLE  
MINUTES**

Held Tuesday, April 2, 2002  
At 4:00 p.m. – City Council Chambers

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**PRESENT:** Mayor D. Canfield  
Don McDougald - Councillor  
Rory McMillan - Councillor  
Ingrid Parkes - Councillor  
Ted Szajewski - Councillor  
Colin Wasacase - Councillor  
B. Preisentanz - CAO  
P. Grouda - Deputy Clerk

**ABSENT:** Ron Lunny - Councillor

**A. PRESENTATION- Kenora Vision-2007**

Jeff Port, City Planner, gave a presentation on the City of Kenora Strategic Planning Initiative being the Corporate Strategic Plan for the City of Kenora. Resolution to follow under Property & Planning Committee Report.

**B. RESOLUTIONS PREPARED FOR Monday April 8, 2002:~**

- Confirm Minutes
- Approval of Accounts
- Confirmatory By-Law
- Adjournment

**FINANCE & ADMINISTRATION**

1. Vacancy on NW Health Unit Board of Health  
Four (4) Applications received as a result of advertising.

**HOLD**

**2. Banking Services**

**RECOMMENDATION:**

THAT the City pass the attached banking resolution and complete the related contracts and documents for establishing an account at the Canadian Imperial Bank of Commerce to enable the use of automated bank withdrawal through the City's new hydro billing platform.

**Recommendation Approved.**

**Joanne**

**3. Ratification of the Kyoto Protocol – FCM (Model Resolution)**

(see "model resolution" attached to information)

**Although there were some concerns, Council agreed to bring this Model Resolution forward for the April 8 Council Meeting.**

**Joanne**

**4. Proclamation - Navy League Week**

**RECOMMENDATION:**

THAT the Mayor be and is hereby authorized to proclaim the week of April 29 to May 5, 2002 as "Navy League Week" in and for the City of Kenora.

**Recommendation Approved.**

**Joanne**

**5. Proclamation - Child Find Ontario**

**RECOMMENDATION:**

THAT the Mayor be and is hereby authorized to proclaim the month of May, 2002 and specifically May 25 "Green Ribbon of Hope Campaign" in and for the City of Kenora.

**Recommendation Approved.**

**Joanne**

**6. Proclamation - National Red Shield Month**

**RECOMMENDATION:**

THAT the Mayor be and is hereby authorized to proclaim the month of May, 2002 as "National Red Shield Month" in and for the City of Kenora.

**Recommendation Approved.**

**Joanne**

**7. Performance Pay - KMTS**

**RECOMMENDATION:**

THAT Council of the City of Kenora approve the establishment of a pay for performance plan for KMTS staff; and further  
THAT the KMTS Non-union Staff Recruitment and Salary Policy CO-6-3 be amended by adding Section 6.0 - Staff Performance Bonus as outlined in the report of B. Preisenzanz, dated March 25, 2002.

**Recommendation Approved.**

**Joanne**

**8. Human Resources Officer**

**RECOMMENDATION:**

THAT Council of the City of Kenora authorize the recruitment of a Human Resources Officer to assume a support role for human resources management activities, and develop and coordinate the City's Occupational Health & Safety Program as well as WSIB legislative requirements; and further

THAT the Human Resources Officer position description attached to the report of S. McDowall dated March 21, 2002, be approved.

**Recommendation Approved.**

**Joanne**

**NEW ITEM**

**9. City Pins Request - Institute on Lake Superior Geology**

**RECOMMENDATION:**

THAT Council approves the request for 120 City pins from Peter Hinz for participants in the Institute on Lake Superior Geology conference.

**Recommendation Approved.**

**Joanne**

## **COMMUNITY SERVICES COMMITTEE**

### **1. CASTLE OF LEARNING & DISCOVERY- 2002 DEFICIT**

**HOLD**

#### **RECOMMENDATION:**

THAT Council support and approve the deficit estimated at \$47,295 for the operating year of 2002 for the delivery of Day Care services at the City of Kenora's Castle of Learning and Discovery Children's Centre; and further

THAT this approval be conditional on a review of service delivery currently offered in the City of Kenora with recommendations brought forward for 2003 on a Strategic Delivery System Plan for the years 2003-2008.

### **2. Proposal for Community Placement Enhancement Funding**

**HOLD**

#### **RECOMMENDATION:**

THAT Council approve the submission of a proposal to the Kenora District Services Board for Community Placement Enhanced funding to address the \$30,200 shortfall for the 2002 operating budget.

### **3. Proclamation – Museum Month**

#### **RECOMMENDATION:**

THAT the Mayor be and is hereby authorized to proclaim the month of May, 2002 as "Museum Month" in and for the City of Kenora.

**Recommendation Approved.**

**Joanne**

## **EMERGENCY SERVICES**

### **1. Central Communication & Dispatch Agreement – Longbow**

#### **RECOMMENDATION:**

THAT Council give three readings to a by-law authorizing a Communication and Central Dispatch Agreement between the Longbow Lake Volunteer Fire Brigade Inc. and the Corporation of the City of Kenora.

**Recommendation Approved.**

**Joanne**

### **2. Recognition – Captain D. Engstrom and Firefighter Larry Cottam**

Councillor Parkes read a report as prepared by the Manager of Emergency Services recognizing Captain Dave Engstrom and Firefighter Larry Cottam for their efforts regarding a 911 call for rescue when a float plan crashed on Lake of the Woods near Johnson's Island on July 27, 2001. The Manager of Emergency Services has nominated these two individuals for the Ontario Medal of Bravery. The O.P.P. have submitted their names to St. John Ambulance Honours and Awards Committee for recognition.

Council acknowledged the brave and heroic efforts of Captain Dave Engstrom and Firefighter Larry Cottam in what could have been a tragic incident.

**Warren B.**

## **Other Business**

### **Fire and Safety Conference – Dryden May 2002**

Emergency Services will be requesting approval for 3 people to attend this conference.

**Warren B.**

**Fee Schedule- Emergency Services**

Emergency Services is working on a fee schedule for cost recovery for some of the services they provide. This will be presented once it has been drafted.

**Warren B.**

**OPERATIONS COMMITTEE**

**1. Kenora Handi Transit Committee (Vacancy)**

**H O L D**

**2. Bag Tag Subsidization – 2002**

**H O L D**

**RECOMMENDATION:**

THAT in the interests of environmental protection, a one-time grant of \$6,000.00 payable in an equivalent supply of bag tags, be issued to the Kenora Community Legal Clinic Inc. for the year 2002; and further

THAT the Kenora Community Legal Clinic Inc. be appointed to administer the distribution of the said bag tags to eligible recipients during this transition period of implementing the bag tag system.

**3. Annual Purchase – Sewage Press Belts**

**RECOMMENDATION:**

THAT the quotation dated April 20, 2002 received from Industrial Fabrics Corporation, of Minneapolis, Minnesota for the purchase of Durotex belts, as specified, for a total cost of \$8,074.00 (freight and applicable taxes extra), be approved.

**Recommendation Approved.**

**Joanne**

**4. Highway Road Marking – 2002**

**RECOMMENDATION:**

THAT the quotation for the 2002 highway centerline and edge-line permanent pavement markings, as specified, be awarded to Northwest Lines Ltd., Thunder Bay, ON for the unit price of \$252.00 per km or \$25,391.52, plus GST.

**Recommendation Approved.**

**Joanne**

**5. Street Line Painting – 2002**

**RECOMMENDATION:**

THAT the 2002 urban street line paint tender, including the Rec Centre and Harbourfront parking lot be awarded to Rite-Way Decorators in the amount of \$39,600.00 plus GST and an hourly rate of \$45.00 for approve additional work.

**Recommendation Approved.**

**Joanne**

**6. Rabbit Lake Road Reconstruction – Phase 3**

**RECOMMENDATION:**

THAT the tender dated February 14, 2002 received from Summit Pipeline Services of Thunder Bay, Ontario for the Rabbit Lake Road Reconstruction Project – Phase 3 be accepted and the following project expenditures authorized:

>Summit Base Price	\$799,387.00
>Summit Bonding Costs	\$ 13,996.00
>Summit Street Light Contingency	\$ 20,000.00
>Lab Analysis for Granular A Material	\$ 1,000.00
>Project Contingency	\$ 10,000.00
>Less Mobilization Savings	\$ (7,754.00)
>TOTAL APPROVED EXPENDITURES	\$836,629.00
>(Applicable Taxes Extra)	

AND THAT the proposal dated February 6, 2002 received from KGS Group of Winnipeg, Manitoba for the Rabbit Lake Road Reconstruction Project-Phase 3 be accepted and the following project expenditures authorized:

>Contract Admin and Resident Engr Services	\$47,200.00 plus GST
>Contingency for Engineering Services	\$ 2,400.00 plus taxes

**RECOMMENDATION AMENDED AS FOLLOWS:**

THAT the tender dated February 14, 2002 received from Summit Pipeline Services of Thunder Bay, Ontario for the Rabbit Lake Road Reconstruction Project – Phase 3 be accepted and the following project expenditures authorized:

>Summit Base Price	\$799,387.00
>Summit Bonding Costs	\$ 13,996.00
>Summit Underground Street Light	\$ 31,292.00
>Lab Analysis for Granular A Material	\$ 1,000.00
>Project Contingency	\$ 10,000.00
>Less Mobilization Savings	\$ (7,754.00)
>TOTAL APPROVED EXPENDITURES	\$847,921.00
>(Applicable Taxes Extra)	

AND THAT the proposal dated February 6, 2002 received from KGS Group of Winnipeg, Manitoba for the Rabbit Lake Road Reconstruction Project-Phase 3 be accepted and the following project expenditures authorized:

>Contract Admin and Resident Engr Services	\$47,200.00 plus GST
>Contingency for Engineering Services	\$ 2,400.00 plus taxes

**Councillor McDougald declared a potential conflict with this item and left the Chambers during the discussion and Councillor Szajewski gave the report.**

**Recommendation Approved as amended.**

**Joanne**

**PROPERTY & PLANNING**

**1. Lease Agreement – Mrs. D’s Chip Truck**

There has been a long term lease requested. The matter will be referred to the Property & Planning Committee for further review.

**Property & Planning**

**2. Reminder of Public Meeting – 4:45 p.m. April 8 (Public Works Yard area)**

**Joanne**

Information Only.

**3. Application to Purchase Lot – Snyder HOLD**

**4. Management Agreement – Harbourfront/Keewatin Docks  
RECOMMENDATION:**

THAT Council give three readings to a by-law authorizing the execution of a lease between Her Majesty the Queen, represented by the Minister of Fisheries and Oceans (Small Craft Harbours Branch) and the Corporation of the City of Kenora.

**Recommendation Approved.**

**Joanne**

**5. Kenora Vision – 2007  
RECOMMENDATION:**

THAT the Council of the Corporation of the City of Kenora hereby adopts the “Kenora Vision 2007” document as the basis for its commitment to work collectively to achieve the goals and objectives as stated within the Corporate Strategic Plan; and further

THAT the Plan be made available to the citizens of the City of Kenora in order that they have an understanding of the City’s goals and objectives, specifically in the delivery of municipal services to the community.

**Recommendation Approved.**

**Joanne**

**6. Fees for Temporary Signage  
RECOMMENDATION:**

THAT the Council of the Corporation of the City of Kenora exempts the North American First Nations Winterfest organization from payment of fees associated with four (4) temporary signs erected within the City of Kenora.

**Recommendation Approved.**

**Joanne**

**NEW ITEM**

**7. Rezoning Application Z03/02-Kakina  
RECOMMENDATION:**

THAT the Council of the Corporation of the City of Kenora approves the addition of: a) sale of automobiles; and b) professional offices with a gross

floor area of less than 200 m<sup>2</sup> as permitted uses, to the Tourist Commercial (C3) Zone for property known as 580 Lakeview Drive, Reference Plan 23R-3656 Part 1 and 23R-5888 Part 1.

**Recommendation Approved.**

**Joanne**

## **UTILITIES & COMMUNICATIONS COMMITTEE**

### **1. Hiring Summer Students**

#### **RECOMMENDATION:**

THAT the Council of the City of Kenora approve the hiring of two summer students by KMTS for a period not to exceed 16 weeks.

**Recommendation Approved.**

**Joanne**

## **NEW BUSINESS**

### **Harbourtown Centre -Dotted Line Highway 17 through Kenora**

Operations will explore this further as to line colour whether it be blue or pink or some other colour and liability issues.

**Warren S.**

### **Presentation Cheques from KDSB**

The presentation cheques from the Kenora District Services Board will be presented to representatives of the respective agencies at the April 8<sup>th</sup> Council Meeting.

**Joanne/Mayor**

### **Kenora Transit Questionnaire**

Survey indicates riders would prefer a 26-32 passenger bus and new equipment.

**Transit Comm**

### **New Flyer Bus Transmission**

#### **RECOMMENDATION:**

THAT Council of the City of Kenora support the recommendation of the Transit Advisory Committee and authorize the expenditure of \$15,000.00 to repair the New Flyer bus transmission; and further

THAT the required funding be withdrawn from the Transit Bus Replacement Reserve.

**Recommendation Approved.**

**Joanne**

### **Harbourtown Centre-Waste Receptacles, Courtesy Parking Tickets, Second Street Dumpster**

#### **RECOMMENDATION:**

THAT Council of the City of Kenora receive the March 28<sup>th</sup>, 2002 Minutes of the Harbourtown Centre Committee and support the direction of the Committee in the following areas:

1. Waste Receptacles – Installation of "Buck's Barrels" on the Harbourfront and Second Street laneway on a trial period.

2. Courtesy Parking Ticket – Implementation of a visitor courtesy parking ticket as determined by the Kenora Police Services Board on a trial basis.
3. Second Street Wharf Dumpster – Removal of garbage dumpsters from public lands in the Second Street Wharf area.

**Recommendation Approved.**

**Joanne**

**Harbourtown Centre - Staff Parking Downtown at Meters**

This is an area of concern for the Harbourtown Centre Committee and downtown staff should not be parking at the meters.

**Motion required adjourning to Closed Meeting:**

**Moved by D. McDougald, Seconded by I. Parkes, and Carried:**

THAT this meeting be now declared closed at 5:45 p.m.; and further

THAT Council adjourn to a Closed Meeting to discuss the following:

- i) pending acquisition of land;
- ii) security of municipal property.

{cc. Council, B. Preisentanz, K. Brown, W. Spencer, P. McLaughlin, W. Midgard, P. Grouda, S. McDowall, C. Edie, B. Reynard, W. Brinkman, D. McCaffrey, R. Perchuk, Chief Curtis, D. Sinclair, D. O'Sullivan, J. Port, R. Belair, R. Reeve, E. Roussin, H. Kasprick, Bulletin Boards (2)- 29 copies}.



**CLOSED SESSION  
MINUTES**

Held Tuesday, April 2, 2002  
At 5:45 p.m. – City Council Chambers

**SECURITY OF MUNICIPAL PROPERTY**

**Loan Guarantees – Doctors**

There is a potential that 3 doctors will be coming to Kenora and interest free loans of \$10,000. per year for 4 years will be provided to these doctors. The Credit Union will be giving the loans interest free but need a guarantor such as the City or FedNor. Council agreed that thee should be a personal guarantee between the Doctors, Credit Union and City. Rory will continue with this.

**HOLD**

**Rory**

**Dairy Queen – Appraisal**

Property and Planning will review this further.

**P & P**

**HOLD**